

# FLUVANNA COUNTY FARMERS' MARKET

## Rules and Guidelines

“Local producers working in voluntary cooperation”

**PURPOSE:** To promote the Farmers' Market as a sales outlet for local farms

### OUR UNDERSTANDING:

**TUESDAYS 2-6 @ PLEASANT GROVE, April to October**

- 1. All items for sale must be home grown (made).** {NO resale of items; with the exception of times when vendor grown vegetables or fruits are not available. See Rule 6}.
- 2. Producers found in violation of rule 1 shall be prohibited from further participation in the Market.**
- 3. The Market Managers (or their designee) will schedule and perform site visits to each producer's farm or home, BEFORE THEY ARE ALLOWED TO SELL AT THE MARKET to verify production. Manager can grant exceptions. Producers refusing to allow a site visit and inspection will be removed from the Market.**
- 4. LOCAL VENDORS ONLY.** (Fluvanna, Albemarle, Louisa, Goochland, Cumberland and Buckingham counties.)
- 5. No Flea Market items.**
- 6. The numbers of vegetable producing members are limited to 8. Vendors selling some produce will be reviewed on a case by case basis. A waiting list will be kept and used as needed. Resale of produce by our 8 produce vendors will be allowed, using the honor system, when vendor grown product is not available. Produce must be labeled as grown on our farm OR the point of origin. NOTE: Any produce bought in, COULD have been grown in Virginia.**
- 7. No foods prepared on site, unless you have a current Health Department permit, or are in compliance with the appropriate governing body, i.e. the Va. Dept. of Agriculture.**

**8. Vendors may set up as early as 1 p.m., but NO EARLIER, and may begin selling at 2 p.m. Vendors operating outside of those hours are not in compliance with the Fluvanna Farmers Market rules as adopted by the Fluvanna Board of Supervisors, and may therefore lose their vendor privileges provided by Fluvanna County.**

**9. Individual vendors are responsible for:**

- a) Sales Tax collection. ("Form R-1" from the Commission of Revenue)
- b) Complying with State Laws concerning sales at Farmers' Markets.
- c) Keeping area clean and neat.
- d) Setting prices.
- e) For insurance purposes, please name Fluvanna County and Fluvanna Farmers Market as "additional insured" in your policy.
- f) Scales must be certified by VDACS.

**10. Vendors violating VDACS rules will be asked to comply with those rules. If vendor does not comply, Managers reserve the right to ask that vendor to stop selling that product.**

**11. Vendors/Producers **MUST** register through the **Market Manager**. 2016 Manager is Brenda Moore. Contact Brenda at [fluvannafarmersmarket@gmail.com](mailto:fluvannafarmersmarket@gmail.com) or John Thompson/VCE Fluvanna at [jthomp75@vt.edu](mailto:jthomp75@vt.edu).**

**12. Vendors will stay until the close of the market (6 p.m.) unless they are sold out of product. Exceptions can be granted at the discretion of the market manager.**

**13. Effective 2016, Dogs are allowed in the Market Area, with the following conditions: Owners must clean up after their dog, dogs must remain on a short/controlled leash, if the dog damages merchandise the owner is expected to purchase that merchandise, an unruly dog will have to be removed from the Market if the Manager requests it.**

**14. Each Vendor will be provided approximately 12 ft. of width, depth being no concern, to accommodate as many as possible, as room allows per market mgt. discretion.**

**15. Any Tents must be weighted and/or anchored adequately to protect from the results of high wind.**

**16. Every producer selling at the market, whether in person or through a partner, must have a current form and fees in with the Market. Both will be visited, and must adhere to all rules.**

**17. One vote per paid vendor is allotted. Example: Thompson Farm has one vote, regardless how many employees Thompson Farm has present at the Farmers Market annual meetings.**

**18. Each vendor at Fluvanna Farmer's Market is highly recommended to have product liability insurance as appropriate, and provide a copy of certificate of liability with Fluvanna Farmers Market as an additional insured, to market management. Hot food vendors are required to have Product Liability Insurance, and provide a certificate of liability with the Fluvanna Farmers Market and Fluvanna County as additional insured.**

**19. Manager has the ability during the season to grant vendors from outside of the definition of local to participate, so long as those vendors are not in direct competition with local vendors at the time the application is made.**

**20. Each year the Market will elect leadership/"Market Manager(s)".**